



## SEMINAR / WORKSHOP

### REQUEST FOR PROPOSAL

The Chamber is seeking innovative presentations by speakers with experience for the Chamber Seminar Series.

Seminars are educational and may not include multiple references to your own company. You may provide a single piece of literature about your company to the attendees.

Presenters are not paid a fee but will receive recognition through the Chamber's marketing channels. The Chamber marketing efforts will include email blasts, newsletters, mailings, as well as advertisements and a calendar listing on the Chamber's website.

**Required information:**

- Your name and title, company, address, email, phone and fax
- Title of the presentation
- Summary of the presentation (a paragraph that can be used in publicity)
- Detailed outline or description of the presentation
- Target audience for this presentation
- A / V requirements
- Speaker's bio and photo (high resolution file)
- References

**All proposals must be submitted to:**

Christina Andreoli, Vice President  
candreoli@worcesterchamber.org

or mailed to: Worcester Regional Chamber of Commerce  
446 Main Street, Suite 200  
Worcester, MA 01608

**Worcester Regional Chamber of Commerce**

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